



Provincial Court of New Brunswick  
[NB Provincial Court \(gnb.ca\)](http://gnb.ca)

## Teleconference Appearance Request Form for Counsel

**NOTE:** Unless otherwise directed by a judge, Teleconference Appearance Requests will be considered by the Court up to 48 hours prior to any scheduled appearance.

**Date of Request:** \_\_\_\_\_ **Judicial District:** \_\_\_\_\_  
Month/Day/Year

**Name of Accused:** \_\_\_\_\_

**Counsel requesting:** \_\_\_\_\_  
 Crown       Defence

**E-mail/ Courriel :** \_\_\_\_\_

**Telephone :** \_\_\_\_\_

**The appearance is a:**

1<sup>st</sup>/2<sup>nd</sup> appearance       To set a trial date       Election  
 Other: \_\_\_\_\_

Adult       Youth

**Charge(s):**

\_\_\_\_\_

**Scheduled Court Date and Time:** \_\_\_\_\_ am pm  
Month/Day/Year      Time

**Requested Teleconference Telephone Number:** \_\_\_\_\_

Is this a direct phone line?  Yes     No    If no, the person answering the phone must know the call will be coming and put it through immediately.

I request/I am not available to attend Court in person because:  Check box if you have attached a page with further information.



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### Teleconference Requirements:

- **No speakerphone**
- **Must remain near the phone at all times prior to the call from Court Services**
- **Must be in a quiet and private location at all times**
- **No other person in the room during the teleconference appearance**
- **Recording of the call is strictly prohibited**

Note: The Court cannot guarantee that counsel will be contacted at a set time. Counsel must be available throughout the Court sitting at the telephone number provided.

**Criminal Code of Canada:** Remote appearance 650.02 The prosecutor or the counsel designated under section 650.01 may appear before the court by audioconference or videoconference, if the technological means is satisfactory to the court.

**Please return your completed form to the e-mail address of the judicial district where the appearance is scheduled:**

[PC-Bathurst-CP@gnb.ca](mailto:PC-Bathurst-CP@gnb.ca)

[PC-CampbelltonCP@gnb.ca](mailto:PC-CampbelltonCP@gnb.ca)

[PC-Edmundston-CP@gnb.ca](mailto:PC-Edmundston-CP@gnb.ca)

[PC-Fredericton-CP@gnb.ca](mailto:PC-Fredericton-CP@gnb.ca)

[PC-Moncton-CP@gnb.ca](mailto:PC-Moncton-CP@gnb.ca) (also includes Elsipogtog)

[PC-Miramichi-CP@gnb.ca](mailto:PC-Miramichi-CP@gnb.ca)

[PC-SaintJohn-CP@gnb.ca](mailto:PC-SaintJohn-CP@gnb.ca)

[PC-Woodstock-CP@gnb.ca](mailto:PC-Woodstock-CP@gnb.ca)

### FOR COURT USE ONLY

Judge: \_\_\_\_\_  
(Please print)

Permission:  Granted  Denied

Judge's reason(s), (if denied) or further directions, (if granted):

Judge's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR COURT USE ONLY

Advised \_\_\_\_\_ at \_\_\_\_\_ am pm  
Lawyer's Name (please print)

On \_\_\_\_\_ by e-mail or \_\_\_\_\_  
Month/Day/Year

\_\_\_\_\_(Stenographer's initials)